



# SENDTAC LTD

SEND Training and Consultancy

- **CPD TRAINING SUITE**
- **CACHE/ NCFE TRAINING SUITE**
- **CONSULTANCY**
- **POSITIVE BEHAVIOUR MANAGEMENT**

SOCIAL MEDIA



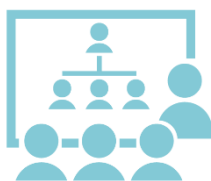
WEBSITE



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# ABOUT US

Sendtac Ltd are an established team of specialist practitioners with many years of experience supporting children and advising parents and educators with all aspects of Special Educational Needs and Disabilities.

Sendtac was formed in 2018 following LEA cuts to many Inclusion Services across England, we made the exciting decision to leave the LEA and set up our own company delivering early years training and offering consultancy/support services.

We are made up of Specialist SEND teachers, Consultancy, Paramedics, Firefighters, Children's Home Residential Management. Having a diverse background helps equip us with specialist knowledge and experience. This enables us to offer high quality training.

Our goal is to increase staffs knowledge and confidence through our high quality training to really empower our children today. We believe that there is no one better to train you, than someone who has experience and a real understanding of your job.



SHARON DAVIES  
HEAD OF OPERATIONS  
**TRAINER**



GAZ BATEMAN  
DIRECTOR OF BEHAVIOUR  
**TRAINER**



PAUL DAVIES  
BEHAVIOUR MANAGEMENT PRACTITIONER  
**TRAINER**



EMMA HICKS  
BUSINESS AND FINANCE  
**MANAGER**



MADDIE DAVIES  
BUSINESS SUPPORT  
**ASSISTANT**

# INTRODUCTORY COURSES



## Introduction to Autism

Learn more about Autism and the four areas of developmental difference.



## Introduction to Sensory Processing

Learn more about Sensory Processing and how to identify differences that children may present with.



## Introduction to Speech, Language and Communication Needs

Find out about Speech and Language development and how to identify children who need more support.



## Introduction to Behaviour

Find out why children display challenging behaviour and learn some useful behaviour management tips.



## Introduction to ADHD

Learn more about ADHD and the challenges that children may experience.



## Introduction to Down's Syndrome

Learn more about Down's Syndrome and the challenges that children may experience.



## Introduction to Foetal Alcohol Syndrome

Explore what causes FASD including the characteristics, and how best to support children with FASD.



## SEND Code of Practice

Learn more about the SEND code of practice 2015.



## Introduction to Trauma Informed Practice

Find out what trauma informed practice is and develop strategies to become trauma enforced.



### Introduction to Cerebral Palsy

Find out what Cerebral Palsy is and how best to support the children we look after.



### EAL

Find out more about English and an additional language.



### Introduction to Attachment

Learn what is meant by attachment and to understand why attachment is important.



### Introduction to Graduated Approach

Explore the different stages of the graduated approach, outlined in the SEND code of practice.

# WEBINAR PACKAGE



## Webinar Package

- Yearly Subscription
- Access to all introductory courses
- Accessible through our website
- Renewal every year to allow for updates
- Access any time, any where.
- Monthly Q & A for attendees (live online)
- 10% off all courses



# CPD COURSES



## Speech, Language and Communication Needs

Half Day - 3 Hours

Discover ways to identify, support and develop the speech, language and communication needs of children in your setting using practical strategies.



## Attachment Workshop

Half Day - 3 Hours

Find out about attachment theory and styles and how they have a direct impact on a child's development and behaviour. Explore ways to identify and support children and families in your setting.



## Understanding Behaviour

Full Day- 6 Hours

Explore ways to understand children's behaviour and manage it in a positive way. This one day course will provide you with useful strategies, resources and practical ideas to audit your practice and manage behaviour in setting.



## Sensory Processing

Full Day- 6 Hours

Identify and understand sensory differences in children in your setting. Study the SEVEN senses and understand sensory behaviours. This course will provide you with strategies to adapt the educational environment to meet the individual needs of the child.



## Early Identification of SEND

Full Day - 6 Hours

Find ways to identify and support children who may have Special Educational Needs and Disabilities (SEND) in your setting. This whole day course will provide staff with strategies to support children to make progress in mainstream settings.



## Improving Autism Practice

Full Day- 6 Hours

Gain a deeper understanding of how to support children with autism in your setting. This course will provide delegates with a range of practical strategies and a bank of useful resources to take away and use to meet the individual needs of the child.

# CPD COURSES



## Advanced Autism Practice

Full Day- 6 Hours

Further develop ways for managers and leaders to adapt and improve whole setting practice. This course will provide you with practical advice to support you to implement an action plan for your setting.



## Foetal Alcohol Syndrome Disorder (FASD)

Half Day - 3 Hours

This course will give you lots of information about the characteristics of Foetal Alcohol Spectrum Disorder - explaining that as it is a spectrum condition there will be varying needs also some similarities



## Down's Syndrome

Full Day- 6 Hours

This course will help you gain a greater awareness of Down's Syndrome. It will outline ways to address the specific learning needs of the children you work with, and provide you with strategies and interventions for managing



## Dyspraxia

Half Day- 3 Hours

Gain a deeper understanding of what Dyspraxia is. Explore the signs of this and how it is diagnosed.



## Trauma Informed Practice

Full Day - 6 Hours

This course will help you to recognise and sensitively respond to children and young people who have experienced trauma. It will explore what a trauma informed approach looks like and an opportunity to reflect on your own practice. It will give you strategies and Interventions for working with young people that have experienced trauma.



## Dyslexia

Half Day - 3 Hours

Gain a deeper understanding of what Dyslexia is. Explore the signs of this and how it is diagnosed.

# CPD COURSES



## ADHD

Half Day - 3 Hours

Discover how ADHD presents in children and how it is medically treated. Understand why children develop ADHD and how it is diagnosed. This course will help explore strategies to help children with ADHD in your settings.



## Fire Safety

Full Day - 6 Hours

Discover and explore the three components that result in a fire. This course will look at the behaviour of a fire, how to prevent and protect against a fire and also the different types of fire extinguishers.



## Understanding Eating Disorders

Half Day - 3 Hours

This course will look at the different types of eating disorders, what causes them, signs to look out for and will discuss the different myths behind them. This course will also help you to build on your skills to best support those suffering with eating disorders.



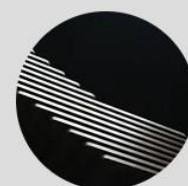
## Self Harm

Half Day - 3 Hours



## Mental Health

Full Day - 6 Hours



## County Lines

Half Day - 3 Hours



## Substance Misuse

Half Day - 3 Hours



## Knife Crime and Gang Culture

Half Day - 3 Hours



# LEVEL 3 SENCO IN THE EARLY YEARS

The SENCo is an important role to ensure the best possible educational outcomes are achieved for these children. The qualification is designed for those already working in a SENCo role as part of their Early Years Practitioner role, or those who are interested in doing so.

**This qualification aims to:**

- Explore the roles and responsibilities of the Special Educational Needs Coordinator in an early years setting
- Understand the strategies and techniques for supporting children and their families
- Increase knowledge of SEN codes of practice

**The objectives of this qualification are to help learners to:**

- progress to further and higher education
- develop new practical skills in health and social care

**Course Modules:**

1. Requirements of SEND Code of Practice
2. The role of the SENCo
3. Partnership working with parents and other professionals
4. early identification of SEND
5. Interventions
6. Graduated approach
7. Local offer
8. Transition
9. Education Health Care Plans (EHCPs)
10. Target setting and targeted plans

**Delivery Method:**

Live online via Zoom for 10/12 weeks

The course is delivered by Specialist Early Years SEND Teacher, who previously worked as a Local Authority advisor.

**Benefits:**

- Individual support for each trainee, either via Zoom or by a visit to your nursery
- 50% off any specialist courses such as Behaviour Management, Autism, Speech and Language when quoting SENCO50
- Access to a bank of resources through our website to print off and use in the role of SENCo
- Ongoing SEND support and advice provided throughout and post qualification
- Accredited course with a CACHE/ NCFE certificate upon completion





## COURSE DETAILS

### LEVEL 2 NEUROSCIENCE AND SELF-REGULATION

Self-regulation in the early years is a critical set of skills that help children to remain calm, attentive, and able to deal with powerful emotions such as fear, anger, and sadness

Our CACHE Level 2 Neuroscience and Self-Regulation is an accredited course that will develop your understanding of children's brain development and the impact it has on behaviour, learning and their overall happiness.

You will learn about self-regulation and how to nurture this in children up to the age of seven.

**Course cost:**

Email [businessmanager@sendtacltd.co.uk](mailto:businessmanager@sendtacltd.co.uk)

**Delivery information:**

Method: "live online" via Zoom

Delivered by a Specialist Early Years SEND Teacher who previously worked as a Local Authority advisor with an extensive knowledge on SEND.

**Benefits:**

20% off any specialist CPD courses such as Behaviour, Autism, Speech and Language, Sensory Processing, When quoting: NEUROSCIENCE15 on each booking

Useful resources and strategies to print, share and use in your setting

Ongoing SEND support and advice provided throughout and post qualification

**Who is it suitable for?**

This qualification is suitable for learners aged 16 or above who are interested in working in the early years sector. No previous experience of working in an early years setting is required.



## COURSE

# DETAILS

## LEVEL 3 SUPPORTING CHILDREN AND YOUNG PEOPLES SPEECH, LANGUAGE AND COMMUNICATION

Our level 3 CACHE accredited qualification develops the knowledge and the skills necessary for effective communication and how to identify development needs and support for individuals. Speech, language and communication skills are essential for learning and social and emotional well-being, therefore it's important that practitioners understand what typical development looks like for different age groups.

### Course Modules:

1. Supporting SLC development
2. Support children and young people's SLC skills
3. Supporting SLC development of children who are learning more than one language

### Delivery Method:

- Live online via zoom
- Delivered by Specialist Early Years SEND Teachers who previously worked as a Local Authority advisor

### Benefits:

- Individual support for each trainee, either via Zoom or by a visit to your nursery
- 20% off any specialist courses such as Behaviour Management, Autism, Speech and Language when quoting SLCN20
- Access to a SLCN portal through the website with a bank of resources to print and share
- Ongoing SEND support and advice provided throughout and post qualification.
- A CACHE/NCFE certificate following completion

### Who is it suitable for?

This qualification is suitable for learners who envisage or currently have careers in such areas as healthcare, social work, nursing, counselling, early years and teaching.





## POSITIVE BEHAVIOUR MANAGEMENT



Sendtac Ltd are licensed to deliver Team Teach; **accredited (by Institution of Conflict Management ICM)**, award-winning training in positive behaviour management strategies at an **affordable and competitive cost**.

Team teach has a **strong emphasis on relationships and the attributes that drive behaviour**. Our focus is 95% understanding behaviours and focusing on de-escalation and 5% the use of intervention. This is emphasised throughout our courses.

When booking with Sendtac Ltd, we will complete a pre-visit with you to discuss your training needs to make our **training bespoke to you**.

Our trainers are from a mixture of backgrounds from specialist teachers to children's home managers.

We can offer training on full days, holidays, half days, weekends and twilight sessions.

### Positive Behaviour Management- Level One

6 Hours  
Low-Medium Risk Settings  
Refresher Every 2 Years

Our course will...

- Help increase your understanding and awareness of behaviour as a form of communication.
- Improve team dynamic whilst supporting distressed individuals
- Provide you with a toolkit of holistic strategies for risk management, crisis intervention and de-escalation.
- Safe and simple positive handling techniques (if this is relevant to you- this will be discussed in your pre-visit)

### Positive Behaviour Management- Level Two

12 Hours  
Medium-High Risk Settings  
Refresher Every 12 Months

Our course will cover all of level one and-

- Helping you build stronger team confidence in dealing with challenging behaviours
- Understand and know relevant legal standards and expectations related to use of force, and of the reporting, recording, monitoring and evaluating requirements of incidents involving physical controls and reasonable force
- Execute simple and safe positive handling and personal safety techniques: including guiding, escorting and holding in standing, sitting and kneeling positions safely, appropriate for your service setting needs, which focus on maximum care - minimum force

### Our Promise to You.

Bespoke to you

Unsure on what training course you need? Let us help advise you.

# CONSULTANCY

*Our goal is to empower people through the expansion of knowledge.*

We provide special educational needs and disabilities (SEND) consultancy services.

Our SEND consultancy can be used in a variety of ways according to the education setting, individuals involved and services offered.

Sendtac Ltd believe that consultancy and advice should **fit the individual needs of the setting, parent and child.**

Please request a call back from one of our consultants who would be very happy to have a non-obligatory consultation with you to discuss your consultancy needs.

## Our Clients Say...

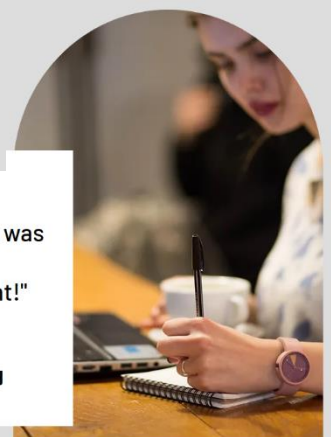


"Sharon was so friendly and helped me understand the role and what I need to do to be the best SENCo for my setting. She helped me throughout my work and also came to see me in my setting. She came and spent 4 hours with me to get everything I needed to support the child I did my case study on. She is truly amazing and has always been there after the course if I have been unsure on something. Such a wonderful company to learn about such a special role :)"

—  
Victoria Hocknull, Sandhills Day Nursery

"Your support during the initial stages of the resource provision was invaluable. I am sure we will be calling on you again at some point!"

—  
Caroline Woodhill, Rokeby Primary





# SENCO SURGERIES



## Designed specifically for you

Whether you choose two hours once a month, termly or quarterly, Sendtac Ltds SENCo Surgeries are the perfect opportunity for your SENCO's to get the support and guidance they need from our early years specialist.

Zoom link set to training and development manager who sends it to all SENCOs in the company.

Sencos can then log on to ask any questions regarding SEND in general or child specific ( no names given). Advice and resources provided.

### TESTIMONIAL



*'The SENCO surgeries have been a welcome addition to our training support for nursery SENCO's. Each one has been a huge support, with many of our SENCO's attending even if they don't have specific questions, because they know that they will gain insight from the discussions had. The sharing of resources has been hugely impactful and has benefitted many of the children within our nurseries.'*



Clare Robinson  
N Family Club

# SEND TESTIMONIALS

Really enjoyed this course and I've already used what I've learnt within my setting, Sharon was very helpful and supportive thank you!!

Kat Quinn (Preschool Room Leader Little Roos Nursery High Wycombe)

I would just like to thank you so much to Sharon for delivering an outstanding course. Sharing her wealth of expertise and information has really given me the knowledge, confidence and understanding to deepen my ability as my settings SENCO!

I would definitely recommend SENDTAC to others!

Cheryl Bettles (Deputy Manager and SENCO at South Hills Nursery, Wiltshire)

” Sharon was fantastic. The Level 3 SENCO course was excellent and very helpful. Great presentation with lots of opportunities to ask questions and talk about real life examples. I thoroughly enjoyed the course and feel more able to support our SEND children and their families. I would recommend the Level 3 SENCO course.

” The level 3 SENCO was organised, informative and set up my learning from the beginning. Sharon explained things in a way for me to remember. She always offered further support when needed. I would definitely recommend this course.

” The Level 3 SENCO course has been very informative and has provided more in-depth knowledge to support me in my SENCO role. Sharon has been an excellent tutor, extremely knowledgeable and enthusiastic when delivering sessions, she gets everyone involved and it has been good to hear other experiences. She is available for support when required and always provides valuable feedback. The course was well paced, and sessions were informative with plenty of supporting materials.

Jennifer Carr-Winterburn  
SENCO Nursery Day Care

”

# TEAM TEACH TESTIMONIALS

Trainers who are exceptionally knowledgeable, friendly and available when you need them. Booking training was a painless experience and made very straight forward. We were kept informed at every stage. Great training materials during and after the training. Would fully recommend...in fact we will be using them again and again as we are continuously in recruitment mode and it makes life easier for us knowing we have these reliable guys on hand for delivery of training as we get new staff and refreshing training for existing staff.

Kulbir Peacock- GAC Family Services

SENDTAC delivered a brilliant two-day Team Teach course for our school. Our trainer Gaz was fantastic, knowledgeable and extremely experienced. He made the course enjoyable and fun, whilst still ensuring all members of the course learnt the appropriate information.

The booking process was smooth and straightforward. Emma was always quick to respond to any further questions or information that we required.

We have already booked our next Team Teach Course, and would definitely recommend this company!  
10/10 for SENDTAC!

Yew Tree Primary School

The training was informative, supportive and professional. Staff delivering were warm and friendly which put our school staff at ease. Thank you.

Causeway Green Primary School

I was hugely impressed with Gary and his skill set of training. All staff stated how informative and interesting the training was and they were easily able to remember the holds as taught by Gary. I have worked with a lot of team teach trainers out there but Gary so far has been one of the best. His experience of residential placement really helps him to understand the staff and vice versa.

24/7 Care Limited

I just wanted to let you know that the training on Friday was superb. Gaz was a fabulous instructor who fully understood the needs of the group and tailored the course content to meet our training needs.

St Mary and St Giles Primary School



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